



## **Programs and Courses Committee**

### ***Meeting schedule and deadlines***

The Programs and Courses Committee (P&C) meet on the fourth Tuesday of each month from September to April. Meetings alternate between the Monroe Park and MCV Campuses and start at 3 p.m.

For consideration at the next P&C meeting, a signed original curriculum approval request form including all supporting documentation, plus 15 copies, must be delivered to the Dean's Office (1001 Grove Ave, Room 103) no later than the submission date indicated below. If a request is not completed, if it's missing a signature or the library report, the packet will not be reviewed.

### **2007-08 schedule**

<b>Meeting date</b>	<b>Deadline date (all items must be delivered by 4:30 p.m.)</b>
Sept. 25, 2007, Ginter House	Sept. 3, 2007
Oct. 23, 2007, Sanger Hall	Oct. 1, 2007
Nov. 27, 2007, Ginter House	Nov. 1, 2007
Dec. 5, 2006, Sanger Hall	Dec. 3, 2007
Jan. 22, 2008, Ginter House	Jan. 2, 2008
Feb. 26, 2008, Sanger Hall (not confirmed)	Feb. 1, 2008
March 25, 2008, Ginter House	March 1, 2008
April 22, 2008, Sanger Hall (not confirmed)	April 2, 2008

Requests not received prior to the April deadline will not be reviewed until the fall 2008 semester.