

Graduate Student Association

Graduate Student Travel Grant Request

Instructions

The Graduate Student Association Travel Grant program for graduate students has been established to encourage the presentation of the results of research or scholarly activity by providing small travel grants for degree-seeking students enrolled in master's or doctoral programs. This year the GSA will be giving up to \$150 to all finalists. Awards will be given by direct deposit. Awards will be made without regard to quotas or distribution among fields and departments; however, no student will be funded for more than one trip in an academic year. Funds are limited and students applying to the program are not guaranteed support.

Eligibility

All degree-seeking graduate students at VCU are eligible. Students receiving funding must be presenting. You can only apply in the semester that you are presenting and must turn in your application by the published deadline. Summer conferences should be applied for in the following fall semester.

Application process

An abstract with a simple explanation in 300 words or less, verification of the presentation, a letter of support from your adviser, and a budget showing how the funds will be used must be submitted. If your application is accepted you must provide original receipts from your trip to the GSA.

Deadlines

The fall semester deadline is Oct. 10, 2008, and the spring semester deadline is Feb. 20, 2009. Please return to: GSA Travel Grant, P.O. Box 843051, Richmond, Virginia 23284-3051 or hand deliver to 1001 Grove Avenue, Room 103.

Name: _____ **Degree goal:** _____
Last First MI

Department: _____ **Box:** _____ **Phone:** _____

E-mail: _____ **Research adviser:** _____

Presentation title: (attach abstract or other information confirming presentation) _____

Authors: (indicate presenting author with *) _____

Name, date and location of meeting: _____

 Signature of applicant Date

 Signature of research adviser Date