University Graduate Council Minutes

Tuesday, May 10, 2016 Snead Hall, room B4178

Members present:

Doug Boudinot, Chair

Laurie Carter

Gurpreet Dhillon

Brendan Dwyer

Herschell Emery

Kimberly Jefferson
Oonagh Loughran
Alison Montpetit
Simon Okoth
Mark Schaefermeyer

Sheryl Finucane

Mary Ellen Huennekens

Jennifer Stewart

Paul Thulin

Electronic vote: Patricia Slattum, Ben Weir

Guests: John Hutton, Ryan Smith, Angela Reynolds, Dorothy Fillmore, Julie Honnold, Jana McQuaid, Jayaraman Vijayakumar, Jo Robins, Gregory Triplett

I. UGC minutes from April 2016 meeting were approved electronically.

II. Action Items

A. College of Humanities and Sciences – APPROVED

Department of History

Curriculum Revision

• (PC 2016-0426-01; effective fall 2016) – MA, History o Adding new courses into the curriculum

Department of Mathematics

Curriculum Revision

• (PC 2016-0426-06; effective fall 2016) – MS, Mathematical Sciences, applied mathematics o Correction of credits in the bulletin

Department of Psychology

Curriculum Revisions

- (PC 2016-0426-12; effective fall 2016) PhD, Clinical Psychology, behavioral medicine
- (PC 2016-0426-13; effective fall 2016) PhD, Clinical Psychology, clinical child
- (PC 2016-0426-14; effective fall 2016) PhD, Counseling Psychology

Department of Sociology

Curriculum Revision

• (PC 2016-0426-17; effective fall 2016) – MS, Sociology o Addition of SOCY 694 into the curriculum as an option

School of Business – APPROVED

Admissions suspensions

- (PC 2016-0426-32; effective summer 2016) MBA-BAD-HT, concentration in Human Capital
 - o Permanent suspension of admission
- (PC 2016-0426-33; effective summer 2016) Master of Accountancy
 - o Temporary suspension of admission

Program Closure

• (PC 2016-0426-34; effective summer 2012) – MBA-BAD-FTHT, executive MBA, Human Capital

Curriculum Revision

- (PC 2016-0426-35; effective fall 2016) Master of Accountancy • Creation of a concentration in information systems and analytics
- (PC 2016-0426-36; effective fall 2016) MS, Information Systems
- (PC 2016-0426-37; effective fall 2016) MS, Information Systems, information, risk, and security assurance
- (PC 2016-0426-38; effective fall 2016) MS, Information Systems, information, risk, and security assurance Christ University
- (PC 2016-0426-39; effective fall 2016) MS, Information Systems
 - o Creation of a double concentration in Health Care Management with Information Risk, Security and Assurance (MPC only) and with Information Technology Management
- (PC 2016-0426-40; effective fall 2016) MDA, Decision Analytics
 - o Creation of a concentration in health care management
- (PC 2016-0426-41; effective fall 2016) MDA, Decision Analytics professional track o Creation of a concentration in health care management
- (PC 2016-0426-42; effective fall 2016) Master of Supply Chain Management
- (PC 2016-0426-43; effective fall 2016) Certificate, Real Estate and Urban Land Development

School of Business & Engineering – APPROVED

Curriculum Revision

• (PC 2016-0426-49; effective fall 2016) – MS, Computer and Information Systems Security

School of Dentistry – APPROVED

MSD, Dentistry Program revisions

Orthodontics Concentration

Curriculum Revision – Credit Hour Decrease

- (PC 2016-0426-50; fall 2016) MSD, Dentistry, Orthodontics
 - o Credit hour decrease from 101 to 92
 - o Course deletion of ORTH 664

Endodontics Concentration

Curriculum Revision

• (PC 2016-0426-52; fall 2016) - MSD, Dentistry, Endodontics

Pediatric Dentistry Concentration

Curriculum Revision – Credit Hour Decrease

• (PC 2016-0426-57; fall 2016) – MSD, Dentistry, Pediatric Dentistry • Credit hour decrease from 76 to 69.5

Periodontics Concentration

Curriculum Revision - Credit Hour Decrease

• (PC 2016-0426-62; fall 2016) – MSD, Dentistry, Periodontics o Credit hour decrease from 123.5 to 119

School of Education – APPROVED

Program Closure

• (PC 2016-0426-78; spring 2012) – MEd, Adult Education and Human Resource Development

School Engineering – APPROVED

Curriculum Revision

• (PC 2016-0426-79; fall 2016) – BS to MS, Computer Science

School of Medicine – APPROVED

Curriculum Revision

- (PC 2016-0426-82; fall 2016) Master of Public Health
- (PC 2016-0426-83; fall 2016) PharmD/Master of Public Health
- (PC 2016-0426-84; fall 2016) MD/Master of Public Health
- (PC 2016-0426-85; fall 2016) Master of Social Work/Master of Public Health
- (PC 2016-0426-86; fall 2016) PhD, Epidemiology

School of Nursing – APPROVED

Curriculum Revision

- (PC 2016-0426-89; fall 2016) PhD, Nursing (BS to PhD option)
 - o Addition of a Quality and Safety focus
- (PC 2016-0426-90; summer 2017) PhD, Nursing (BS to PhD option)
 - o Addition of NURS 700
- (PC 2016-0426-91; summer 2017) PhD, Nursing (MS to PhD option)
 - o Addition of NURS 700

School of Pharmacy - APPROVED

Curriculum Revision – Credit Hour Increase

- (PC 2016-0426-111; fall 2016) PharmD
 - o Credit hour increase from 157.5 to 158

B. Proposed Policy and Procedure changes which were submitted at April's UGC meeting are up for vote. – **APPROVED**

III. Committee Reports

- A. Committee on Admissions and Academic Standards
 - a. Two appeal cases have gone through the committee and the committee has sent their recommendations for both to Dr. Boudinot.
- B. Committee on Internal Review
 - a. None.
- C. Committee on Policies and Procedures
 - a. Approved changes:

Policies and Procedures: Approved Revisions Dismissal process

- 1. Dismissal is initiated at the program/department level by advisers/graduate program directors/department chairs via a special action form indicating the reason with relevant documentation attached. Reasons for dismissal may include but are not limited to:
 - o Academic (D or F in class, too many grades of C or U, as determined by the student's academic program in conjunction with Graduate Council policy, GPA below 3.0, failure to secure a major

advisor, failure of comprehensive exams, lack of progress on/unsuccessful defense of thesis/dissertation),

- o Discontinuous enrollment
- o Exceeding time limit
- o Honor policy violation
- o Academic misconduct
- Professional misconduct

http://bulletin.vcu.edu/graduate/study/general-academic-regulations-graduate-students/appeal-process-students-dismissed-vcu-graduate-program/

Transfer Credit

A maximum of 30 50 percent of the didactic hours required for a graduate degree or any graduate certificate program may be transferred from another VCU program or outside institution and, if not applied previously toward another degree, may be applied toward a degree. Prerequisite course work that does not count toward the VCU degree may not be transferred.

http://bulletin.vcu.edu/graduate/study/general-academic-regulations-graduate-students/transfer-credit/

Satisfactory Academic Progress

Students must continue to make satisfactory progress toward their degrees. Unsatisfactory grades and unprofessional conduct are areas that may warrant review for possible termination from their programs.

Specifically, students may not present courses receiving less than a C for fulfilling degree requirements.

http://bulletin.vcu.edu/graduate/study/general-academic-regulations-graduate-students/satisfactory-academic-progress/

To remain in good academic standing students must continue to make satisfactory progress toward their degrees. Unsatisfactory grades and/or a GPA below 3.0 may warrant review for possible dismissal from their programs. Specifically, students may not present courses receiving less than a C for fulfilling degree requirements.

Further grounds for lack of satisfactory academic standing may include:

- Failure to secure a major advisor, failure of comprehensive exams, lack of progress on/unsuccessful defense of thesis/dissertation,
- Discontinuous enrollment
- o Exceeding time limit
- Honor policy violation
- o Academic misconduct
- o Professional misconduct

Grades of satisfactory (S), unsatisfactory (U) or fail (F) in thesis and dissertation courses

All thesis and dissertation credits are to be graded each semester as satisfactory (S), unsatisfactory (U) or fail (F). There is no limit to the number of these credits a student may take while pursuing completion of the degree. Receipt of the grade of U is formal notification to the student of unsatisfactory progress. A student who receives a final grade of F in the thesis or dissertation will be terminated from the graduate program. A grade of S or U is not included in the calculation of the GPA. A grade of incomplete (I) may not be assigned for a course approved for satisfactory, unsatisfactory or fail grading. A grade of U is a permanent grade. Future satisfactory performance is reflected in the assignment of the grade of S in subsequent semesters.

http://bulletin.vcu.edu/graduate/study/general-academic-regulations-graduate-students/grades/

All thesis and dissertation credits are to be graded each semester as satisfactory (S), unsatisfactory (U) or fail (F). There is no limit to the number of these credits a student may take while pursuing completion of the degree. Receipt of the grade of U is formal notification to the student of unsatisfactory progress. A grade of U is a permanent grade and associated credits do not count toward a degree. Future satisfactory performance following a grade of U is reflected in the assignment of the grade of S in subsequent semesters. A grade of S or U is not included in the calculation of the GPA. A student who receives a final grade of F in the thesis or dissertation will be terminated from the graduate program. A grade of incomplete (I) may not be assigned for a course approved for satisfactory, unsatisfactory or fail grading.

*The same changes have also been made to the Theses/Dissertations section in the bulletin so that the two sections will have the same language – http://bulletin.vcu.edu/graduate/study/general-academic-regulations-graduate-students/theses-dissertations/

Admissions requirements

3.Test scores Entrance examinations. Submission of standardized graduate-level test scores (fewer than five years old) as may be required by the individual program/department. Note: Not all programs require standardized test scores. See relevant sections of the Graduate Bulletin for individual program requirements. Applicants are encouraged to visit individual department and program sections of the Graduate Bulletin for information about specific test score requirements.

http://bulletin.vcu.edu/graduate/study/admission-graduate-study/admission-requirements/

Entrance examinations

To supplement other evidence of preparation for graduate work, most graduate programs at VCU consider the scores from current (fewer than five years old) standardized tests commonly used and deemed appropriate for a given discipline. Applicants should refer to the individual program screens of this website for specific test requirements. Applicants are encouraged to visit individual department and program websites and to contact the school/department sponsoring the intended program of study for additional information about specific test score requirements.

Individual exceptions to this requirement may be considered for students with previous graduate degrees and for students entering graduate study through the <u>Guaranteed Admission Programs of the Honors College.</u>

Common examinations used at VCU are the Graduate Record Examination (GRE), the Graduate Management Admissions Test (GMAT), the Law School Admissions Test (LSAT), and the Miller Analogies Test (MAT). These examinations will not replace other records of achievement as a basis for admission to the Graduate School, but will offer additional evidence concerning the qualifications of students wishing to undertake graduate work.

http://bulletin.vcu.edu/graduate/study/admission-graduate-study/entrance-examinations/

Residency for Ph.D. programs

At many universities, doctoral students are required to maintain at least one to two years of continuous full-time enrollment or "residence." At VCU, each doctoral program will establish its own residency requirements.

Change of graduate degree program

Students wishing to change to a different graduate degree programs should obtain new application forms from the Office of Admissions website. Students will have to must submit a new applications to the new programs with all materials required of applicants to that program. The dean of the Graduate School will work with the administrators of the two programs to facilitate the admission process for eligible students.

http://bulletin.vcu.edu/graduate/study/general-academic-regulations-graduate-students/change-graduate-degree-program/

"Graduation with distinction"



Electronic Thesis/Dissertation (ETD) Approval Form

Student name: (Last) (First) (Middle initial)	V number:
(Last) (First) (Middle initial)	
Document type: (check one) ☐ Master's thesis	Doctoral dissertation
Department:	
Thesis/dissertation title:	
Approval numbers	
☐ IRB (Institutional Review Board)	
☐ IACUC (Institutional Animal Care and Use Committee)	
☐ Not applicable	
Thesis/dissertation and final oral defense Date: Graduate Advisory Committee (type name and sign)	Failed Passed
Graduate program director/department chair:	Date:

School/college dean:	Date:
Release options and final approv	al
Student name:	V number:
(Last) (First)	(Middle initial)
Check one of the following options*:	
Release the thesis/dissertation to the Web a	s soon as it is approved by the Graduate School.
Release the thesis/dissertation to the Web at	ter a period of five years one year (attach justification; limit one page) .
Release the thesis/dissertation to the Web at	ter a period of 10 years two five years (attach justification; limit one page) .
☐ Never release the thesis/dissertation to the \	Veb (attach justification; limit one page).
Note: The citation and abstract will appear in th	e VCU Digital Archive for the duration of any restrictions placed on the work.
by the university community and others involved in research	t research and creativity available online as full-text documents and multimedia presentations for use h. In some cases, a student and their advisor can choose to delay the release of the ETD to the Web. clude proprietary work and future publishing rights. Based on the justification provided, the Graduate
party copyrighted matter to be included in my thesis the version I am submitting is the same as that a University or its agents the non-exclusive license to dissertation or project report in whole or in part in a copyright of the thesis, dissertation or project report this thesis, dissertation or project report. I agree that	nd attached hereto a written permission statement from the owner(s) of each third dissertation or project report, allowing distribution as specified below. I certify that pproved by my advisory committee. I hereby grant to Virginia Commonwealth o scan, archive and make accessible, under the conditions specified below, my thesis, Il forms of media, now or hereafter known. I retain all other ownership rights to the . I also retain the right to use in future works, such as articles or books, all or part of at the above mentioned document be placed in the ETD archive.
•	plicable release restrictions that I have placed on the work.
Student agreement:	Date:
Major adviser approval:	Date:
Graduate School dean:	Date:

D. Committee on Programs and Courses

College of Humanities and Sciences

Department of History

New Courses

- (PC 2016-0426-02; effective fall 2016) HIST 651 Public History: Theory and Practice
- (PC 2016-0426-03; effective fall 2016) HIST 652 Documentary Editing & Scholarly Publishing
- (PC 2016-0426-04; effective fall 2016) HIST 653 American Material Culture
- (PC 2016-0426-05; effective fall 2016) HIST 654 Oral History: Theory and Practice

Department of Mathematics

New Course

• (PC 2016-0426-07; effective fall 2016) – MATH 535 Introduction to Dynamical Systems

Department of Physics

New course

• (PC 2016-0426-11; effective fall 2016) – PHYS 522 Optics and Laser Physics

Department of Psychology

Course Credit Hour Decrease

- (PC 2016-0426-16; effective fall 2016) PSYC 623 Counseling Theories and Personality
 - o Decrease credits from 3 to 1

Department of Sociology

Course Revision

• (PC 2016-0426-18; effective fall 2016) – SOCY 602 Applications of Sociological Research Methods • SOCY 602 – adding SOCY 601 as a prerequisite

New Courses

- (PC 2016-0426-19; effective fall 2016) SOCY 652 Environmental Sociology
- (PC 2016-0426-20; effective fall 2016) SOCY 654 Political Economy
- (PC 2016-0426-21; effective fall 2016) SOCY 673 Public Sociology
- (PC 2016-0426-22; effective fall 2016) SOCY 694 Practicum in Sociology

Course Credit Hour change

- (PC 2016-0426-23; effective fall 2016) SOCY 693 Internship
 - o Change of course credit hours from 3 to 1-6

Office of Research and Innovation

New Courses

- (PC 2016-0426-26; effective spring 2017) CCTR 640 Team Science
- (PC 2016-0426-27; effective spring 2017) CCTR 631 Adaptive Clinical Trials

School of Allied Health Professions

New Courses

- (PC 2016-0426-29; effective summer 2016) CLLS 611 Analytical Techniques for Clinical Mass Spectrometry
- (PC 2016-0426-30; effective summer 2016) CLLS 612 Mass Spectrometry Systems for Clinical Analyses
- (PC 2016-0426-31; effective summer 2016) CLLS 613 Mass Spectrometry Assay Development for in vitro Diagnostics

School of Business

New Course

• (PC 2016-0426-44; effective fall 2016) – ACCT 513 Advanced Accounting

Course Revision

• (PC 2016-0426-45; effective fall 2016) – INFO 658 Electronic Commerce → Securing the Internet of Things

School of Dentistry

MSD, Dentistry Program revisions

Orthodontics Concentration

Course Deletion

• (PC 2016-0426-51; fall 2016) – ORTH 664 Orthodontic Interactions with Generalists and Other Dental Specialties

Endodontics Concentration

Course Revisions

- (PC 2016-0426-53; fall 2016) ENDO 522 Introduction: Specialty of Endodontics
 - o Credit hour decrease from 2.5 to 2
- (PC 2016-0426-54; fall 2016) ENDO 560 Endodontic Therapy Lectures
 - o Credit hour increase from 2 to 3.5
- (PC 2016-0426-55; fall 2016) ENDO 650 Endodontic Topic Literature Review
 - o Credit hour increase from 2 to 3.5
- (PC 2016-0426-56; fall 2016) ENDO 652 Endodontic Clinical Seminars
 - o Credit hour decrease from 2 to 1.5

Pediatric Dentistry Concentration

Course Revisions

- (PC 2016-0426-58; fall 2016) PEDD 511 General Anesthesia Rotation
 - o Credit hour increase from 1.5 to 3
- (PC 2016-0426-59; fall 2016) PEDD 572 Pediatric Dental Emergency Service
 - o Credit hour increase from 1 to 2.5
- (PC 2016-0426-60; fall 2016) PEDD 640 Clinical Teaching

- o Credit hour increase from 1 to 2
- (PC 2016-0426-120; fall 2016) PEDD 654 Treatment Planning Seminar
 - o Credit hour decrease from 2 to 1
- (PC 2016-0426-61; fall 2016) PEDD 656 Current Literature Review
 - o Credit hour increase from .5 to 1

Periodontics Concentration

Course Revisions

- (PC 2016-0426-63; fall 2016) PERI 514 Introduction to Periodontics
- (PC 2016-0426-64; fall 2016) PERI 630 Medicine: Oral Medicine Seminar
 - o Credit hour increase from 1 to 1.5
- (PC 2016-0426-65; fall 2016) PERI 656 Current Literature Review
 - o Credit hour decrease from 4 to 3

Department of Oral Health Research

New Course

• (PC 2016-0426-66; spring 2017) – DENS 604 Selective – Special Topics in Oral Research I

Course Revisions

- (PC 2016-0426-67; fall 2017) DENS 605 Selective Special Topics in Oral Research I → Selective Special Topics in Oral Research II
 - o Credit hour decrease from 1.5 to 1
- (PC 2016-0426-68; fall 2016) DENS 606 Selective Special Topics in Oral Research III → Selective Special Topics in Oral Research III

All others

New Courses

- (PC 2016-0426-69; fall 2016) DENS 655 Preclinical General Practice Dentistry for Internationally Trained Dentists
- (PC 2016-0426-70; fall 2016) ENDO 749 Clinical Endodontics IV
- (PC 2016-0426-71; fall 2016) PERI 749 Clinical Periodontics IV
- (PC 2016-0426-72; fall 2016) PROS 749 Clinical Prosthodontics IV

Course Revisions

- (PC 2016-0426-73; fall 2016) DENS 752 Clinical General Practice Dentistry
 - o Credit hour increase from 12 to 14.5
- (PC 2016-0426-74; fall 2016) GENP 700 Selective in Aesthetic Dentistry
 - o Credit hour decrease from 1.5 to 1
 - o Contact hour change from 8 seminar/48 laboratory contact hours to 16 seminar contact hours
 - o Course description change
- (PC 2016-0426-75; fall 2016) PERI 700 Advanced Periodontal Selective
 - o Credit hour increase from 1 to 1.5
 - o Change of 12 seminar/15 clinical hours to 15 seminar/25 clinical hours
 - o Grading scheme change to CO

School of Medicine

New Course

• (PC 2016-0426-87; fall 2016) – BIOS 549 Spatial Data Analysis

School of Nursing

New Course

• (PC 2016-0426-92; summer 2017) – NURS 700 Scientific Integrity: Responsible Conduct of Research

Course Revisions

- (PC 2016-0426-93; summer 2016) NURS 664 DNP Residency: Mentored Practicum
 - o Credit hour change from 3-6 to 1-6 variable credits

School of Pharmacy

New Course

• (PC 2016-0426-112; fall 2016) - PCEU 501 Pharmaceutical Calculations

Course Revision

• (PC 2016-0426-113; fall 2016) – PHAR 509 Evidence-Based Pharmacy I: Introduction to Pharmacy Information Skills o Credit hour decrease from 2 to 1.5

Minor Items for Approval by the Chair and Dean

College of Humanities and Sciences

Department of Mathematics

Course Revision

- (PC 2016-0426-08; effective fall 2016) MATH 507 Measure and Integration Theory → Bridge to Modern Analysis o Prerequisite and name change
- (PC 2016-0426-09; effective fall 2016) MATH 515 Numerical Analysis I \rightarrow Numerical Analysis
 - o Course name, prerequisite, and course description change
- (PC 2016-0426-10; effective fall 2016) MATH 534 Applied Discrete Dynamical Systems
 - o Prerequisite change

Department of Psychology

Course title change

• (PC 2016-0426-15; effective fall 2016) – PSYC 611 Contemporary Developments in Counseling Psychology → Contemporary Issues, Supervision, and Leadership in Counseling Psychology

Department of Sociology

Course title and description change

• (PC 2016-0426-24; effective fall 2016) – SOCY 660 Sociology of Women → Sociology of Gender

Office of Research and Innovation

Course Revision

- (PC 2016-0426-28; effective fall 2016) CCTR 801 Research Practicum → Clinical Practicum
 - o Course title change
 - o Prerequisite notation change

School of Business

Course Revisions

- (PC 2016-0426-46; effective summer 2016) SCMA 675 Operations Management
- $\bullet \ \ (PC\ 2016\text{-}0426\text{-}47; effective summer}\ 2016) MKTG\ 671\ Marketing\ Management$
 - o Removal of MKTG 570 and 301 as prerequisites
- (PC 2016-0426-48; effective fall 2016) DAPT 661 Issues in Analytics
 - o Change to grading scheme

School of Dentistry

Course Description Change

• (PC 2016-0426-76; fall 2015) – ENDO 622 Principles of Endodontics

School of Engineering

Course revision

- (PC 2016-0426-80; fall 2016) CMSC 605 Advanced Computer Architecture
 - o Correct the cross listing: ENGR 635 to EGRE 635

Course deletion

• (PC 2016-0426-81; fall 2016) - ENGR 635 Advanced Computer Architecture

School of Nursing

Course title & description revisions

- (PC 2016-0426-94; fall 2016) NURS 665 DNP Capstone I: Proposal Development → DNP Project I: Proposal Development
- (PC 2016-0426-95; fall 2016) NURS 667 DNP Capstone II: Project Implementation and Evaluation → DNP Project II: Project Implementation and Evaluation

Course deletions

- (PC 2016-0426-96; summer 2016) NURS 509 Health Program Planning
- (PC 2016-0426-97; summer 2016) NURS 625 Clinical Nurse Specialist: Adult Acute Care Practicum
- (PC 2016-0426-98; summer 2016) NURS 626 Clinical Nurse Specialist: Advanced Adult Acute Care Practicum
- (PC 2016-0426-99; summer 2016) NURS 633 Common Health Problems of Women
- (PC 2016-0426-100; summer 2016) NURS 650 Child Behavior and Mental Health
- (PC 2016-0426-101; summer 2016) NURS 661 Adult-Gerontology Primary Care
- (PC 2016-0426-102; summer 2016) NURS 663 Adult-Gerontology Acute Care
- (PC 2016-0426-103; summer 2016) NURS 670 Primary Care of Families
- (PC 2016-0426-104; summer 2016) NURS 671 Practicum in Pediatric Behavioral and Mental Health

- (PC 2016-0426-105; summer 2016) NURS 674 Child Practicum III
- (PC 2016-0426-106; summer 2016) NURS 682 Women's Practicum I
- (PC 2016-0426-107; summer 2016) NURS 683 Women's Practicum II
- (PC 2016-0426-108; summer 2016) NURS 684 Family Practicum
- (PC 2016-0426-109; summer 2016) NURS 685 Women's Practicum III
- (PC 2016-0426-110; summer 2016) NURS 688 Perinatal Practicum

Changes Approved by the Graduate School (Here as informational item.) College of Humanities and Sciences

PhD, Psychology, developmental psychology – update admissions deadline

PhD, Psychology, social psychology – update admissions deadline

PhD, Health Psychology - update admissions deadline

School of Allied Health Professionals

DNAP, Nurse Anesthesia Practice - update admissions requirements

School of Education

MEd, Counselor Education - update semester of entry

MEd, Counselor Education, College Student Development Counseling – update semester of entry

School of Medicine

PhD, Social and Behavioral Health – update admissions requirements

School of Nursing

PhD, Nursing – update admissions requirements

IV. Old Business

a. No old business.

V. New Business

b. No new business.

VI. Chair's Report

a. Currently we are in the midst of the admissions cycle. Application numbers are down from last year, but acceptance rates are up and we are on track for a good fall enrollment. VCU's commencement ceremony will take place on May 14 at 10am at the Richmond Coliseum. The number of doctoral graduate students being hooded is about 70.

The meeting was adjourned at 3:38pm.